

## Quarterly Facility-Wide Storm Water Inspection Form

### Instructions

Instructions: This inspection form should be completed on a quarterly basis. Visual inspection of the facility should be conducted and an "X" placed in the appropriate box for each item. **\*If "No" or "NA" are checked some explanation is required in the Comments space provided.** Completed forms should be maintained in Appendix 6 of the SWPPP once completed. **This inspection report is not valid unless the person performing the inspection has completed the annual site-specific training.**

► **Upon completion, this report should be faxed or e-mailed to the Regional Environmental Coordinator by no later than two weeks after the end of the quarter. A copy must also be placed in Appendix 6 of the SWPPP.**

<b>Date:</b>	<b>Facility:</b>	<b>Inspector (Full Name):</b>			
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Questions for All Facilities		Yes	No*	NA*	Comments
1.	Is all vegetation and ground cover being maintained at the facility to prevent soil erosion?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2.	Are adequate sediment and erosion control measures in place for any large areas present with bare soil or steep slopes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.	Are all vehicles and equipment stored on pavement or gravel free of leaks? If "No", note in comments/repairs section note if spill pans or other controls are in place.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4.	Are storm water outfalls clear of erosion or blockage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5.	Are the storm water outfalls clear of staining, oil, or grease?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.	Are the storm water outfalls clear of trash or debris from the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.	Are all outfalls noted on the map? If no, note newly created outfalls on the drainage map.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8.	Is the site free of non-storm water discharges?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9.	Is the generator in good condition with no apparent leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10.	Are the transformers in good condition with no apparent leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Questions for Regions, Districts, and Counties		Yes	No*	NA*	Comments
11.	Are vehicles and equipment ONLY being washed on the wash pad?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12.	Is the oil water separator being maintained and in good working condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13.	Are vehicle/equipment sheds being utilized to their full capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Questions for Regions, Districts, and Counties (continued)</b>		<b>Yes</b>	<b>No*</b>	<b>NA*</b>	<b>Comments</b>
14.	Is facility free of non-functioning equipment or vehicles stored onsite?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15.	Areas surrounding storm water conveyances are free of parked equipment and vehicles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16.	Are stockpiles in the material storage area covered and/or have silt fencing or other controls present to prevent discharges to storm water?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
17.	Is the material storage area free of material migration or releases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
18.	Are emulsified asphalt tankers free of leaks or staining?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
19.	Are mobile fuel transfer trucks free of leaks or staining?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20.	Is the used oil tank in good condition with no apparent leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
21.	Are scrap metal accumulation areas being managed in a manner to minimize amounts of storm water run-off through the material?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
22.	Are all tanks, drums, and containers stored only INSIDE a building or contained area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
23.	Is the contained area mentioned in 22 free of leaks or staining?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Questions for Regions, Districts, Counties and Salt Sheds</b>		<b>Yes</b>	<b>No*</b>	<b>NA*</b>	<b>Comments</b>
24.	Is the salt brine building or concrete pad free of leaks or staining?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
25.	Are spills from the salt brine building or concrete pad contained within the building or shed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
26.	Are salt brine and calcium chloride tanks free of bulging or cracks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
27.	Are all salt brine and calcium chloride piping and valves well supported and free of leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
28.	Is the face of the salt stockpile in the salt shed fifteen feet back from the entrance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29.	If 28. "No", is the face of the salt pile covered with plastic sheeting or tarps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Questions for Regions, Districts, Counties and Salt Sheds (continued)</b>		<b>Yes</b>	<b>No*</b>	<b>NA*</b>	<b>Comments</b>
30.	If 29. "Yes", is there at least five feet of clear floor between the toe of the salt pile and the entrance of the salt shed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
31.	If unmanned facility, is the SWPPP Notification Form displayed and protected from weathering.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Questions for Weigh Stations, Rest Areas, and Welcome Centers</b>		<b>Yes</b>	<b>No*</b>	<b>NA*</b>	<b>Comments</b>
32.	Are high traffic volume areas such as parking lots, ramps, and scales free of spills and leaks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Additional Inspection Notes**