

## Environmental Compliance Schedule

<u>Frequency / Area</u>	<u>Requirement</u>	<u>Action</u>
<b>Weekly</b>		
Waste	AA Inspection (form)	file
UST	Tank Leak Test (Veeder Root slip)	file
UST	Oil tanks (Reg 1 & 3) - Veeder Root (form)	check/initial
<b>Monthly</b>		
Waste	SAA Inspection (form)	file
Waste	AA Inventory (form)	fax/file
UST	Tank Leak Test (VR Pass Test)	fax/file
SPCC	Fuel and oil loading/unloading inspection (form)	file in plan
SPCC	Spill containment/drainage system inspection (form)	file in plan
SPCC	Oil storage tank inspection (form)	file in plan
<b>Quarterly</b>		
SWPPP	Storm water inspections (form)	file in plan
SWPPP	Visual storm water examinations (form)	file in plan
<b>Annually</b>		
Waste	Year End Inventory (AA inventory form)	fax/file
SPCC	Annual integrity test (record on above oil tank form)	file in plan
SPCC	Annual training (form)	file in plan
SWPPP	Annual comprehensive site compliance evaluation (form)	file in plan
SWPPP	Annual training (record of attendance)	file in plan
UST	UST Certificate	post
<b>As Needed</b>		
Waste	Material Transfer Log (form)	file
Waste	Waste Return Manifest	file
SPCC	Spill event record (form)	file in plan
SWPPP	Spill Report (form)	file in plan
UST	UST line tests	scheduled

## Environmental Compliance Schedule

Requirement	As Needed	Weekly	Monthly	Quarterly	Annually
<b>RCRA / Waste Management</b>					
AA Inspection (form)		file			
SAA Inspection (form)			file		
AA Inventory (form)			fax/file		
Year End Inventory (AA inventory form)					fax/file
Material Transfer Log (form)	file				
Waste Return Manifest	file				
<b>Underground Storage Tanks</b>					
Tank Leak Test (Veeder Root slip)		file			
Tank Leak Test (VR Pass Test)			fax/file		
Oil tanks (Reg 1 & 3) - Veeder Root (form)		check/initial			
UST Certificate (March)					post
UST line tests	scheduled				
<b>Spill Prevention Control &amp; Countermeasure (SPCC)</b>					
Fuel and oil loading/unloading inspection (form)				file in plan	
Spill containment/drainage system inspection (form)				file in plan	
Oil storage tank inspection (form)				file in plan	
Annual integrity test (record on above oil tank form)					file in plan
Annual training (form)					file in plan
Spill event record (form)	file in plan				
<b>Storm Water Pollution Prevention Plan (SWPPP)</b>					
Storm water inspections (form)				file in plan	
Visual storm water examinations (form)				file in plan	
Annual comprehensive site compliance evaluation (form)					file in plan
Annual training (record of attendance)					file in plan
Spill Report (form)	file in plan				
<b>Oil Water Separator Maintenance</b>					
See suggested maintenance schedule					